

**EASTSIDE HIGH SCHOOL PTSA
EXECUTIVE BOARD MEETING
May 4, 2016**

Call to Order

The executive board meeting was held in the attendance office conference room at Eastside High School on Wednesday, May 4, 2016. The President, Shirley Fregly, called the meeting to order at 8:05 am. The recording secretary was not present. The corresponding secretary prepared the minutes.

Attendance

Shirley Fregly, Janis Acosta, Karen Gillette, Mary Benedict, Claudia Vega, Andrea Berteit, Karen Schofield, Khanh-Lien Banko, Sharon Eyman, Haiyan Wang, Reza Nabi and Sheron Wen.

A quorum was established.

Approval of Minutes

Janis Acosta made a **motion** to approve the April 6, 2016 meeting minutes. The motion was seconded by Claudia Vega and passed unanimously.

Alachua County Council of PTA (ACCPTA) Report

Alachua County Council of PTA President, Khanh-Lien Banko visited Eastside today to inform board members about the newly established ACCPTA and its mission. The ACCPTA has recently filed the necessary paperwork with the Florida PTA to form the council for Alachua County. The ACCPTA is currently in need of a Vice President. ACCPTA representatives are trying to visit all of the schools in Alachua County. The ACCPTA would like to return to Eastside in the fall to inform the board and/or the general membership about upcoming issues such as the One Mil renewal on the November 2016 General Election ballot. Khanh-Lien informed the board about recent school board meetings and she encouraged board members to attend and follow School Board meetings. School Board meetings and minutes are posted on the SBAC website. Khanh-Lien also invited Eastside board members to attend the next ACCPTA meeting scheduled for Monday, May 23, 2016 at 5:30 pm at Westwood Middle School.

Principal's Report

Mr. Charbonnet was not present at the meeting.

President's Report

The President, Shirley Fregly, provided a recap of the 2015 - 2016 school year:

1. Eastside PTSA partnered with Eastside's School Advisory Council to draft a letter regarding testing frequency. The letter was read to the Alachua County School Board and it received a standing ovation.
2. Media Center renovation efforts: The County has stepped in to support the renovation of the media center. The PTSA has raised \$9,867.57 for renovations and Eastside's School Advisory Council voted to contribute \$5,000 to the renovation project. An Eastside ad hoc Committee discussed how best to spend the funds raised for the Media Center renovations and recommended to the PTSA Executive Board that a check be written to Eastside High School for

the total amount raised and request that the school specify how that money will be spent for the renovation project.

3. Flu Mist: There was a great response this year of students turning in their completed School Flu Mist forms. The PTSA offered to provide classrooms with donuts as an incentive for all students to turn in the forms. UF was able to fund all of the classroom donuts.
4. Cindy Naranjo did an outstanding job organizing Teacher and Staff Appreciation this year. Kuddos to Cindy Naranjo for a job well done!

Treasurer's Report

A. Current budget

The summary of the budgets is shown below:

Total Income to May 2, 2016 =	\$23,265.79
Total Expenses to May 2, 2016 =	\$ 6,404.98
Total to be spent to June 30, 2016 =	\$16,072.04
Total Expenses	\$22,477.02

Net income (loss) at end-of-year \$ 848.03 (*)

(*) The expected net income at the end of the year will be \$848.03.

Media center fundraising grant total was \$10,549.57, with donations in cash of \$9,867.57 and in-kind donations of \$682.00.

Below is the summary of the accounts with funds to be spent in the remaining of the school year:

Membership Advertising	\$ 250.00
General fund (banner and conference)	\$ 800.00
T-shirts	\$1,000.00
Student Support	\$ 500.00
Reflections Art program	\$ 77.67
Campus Beautification	\$ 7.40
Teacher/Staff Appreciation	\$2,800.00
Faculty/staff breakfast & work-nights	\$ 409.89
Summer Expenditures	\$ 150.00
Website	\$ 20.00
Corresponding Secretary	\$ 125.00
Office Supplies	\$ 64.51□

B. Budget Preparation: Shirley Fregly called the Florida PTA who said that we could not formally prepare a budget, as that was the job of the incoming Board. However, we decided as a unit to help next year's Board by creating a proposed budget, which they will be able to modify as they wish in the coming year.

C. **Media Center:** The Florida PTA informed Shirley Fregly to not include the Media Center Renovation Project funding in the PTSA's budget because it is not the mission of the PTSA. The renovation of the Media Center is a school project. The PTSA's Media Center renovation project funding should be moved directly to the school. Donors should now write their checks directly to Eastside High School and include "Media Center" in the memo section of the check. The PTSA can inform the community about the needs of the project and explain how to donate directly to the school.

D. **Florida PTA Leadership Convention July 14 - 17, 2016, Innisbrook Resort, Palm Harbor, FL:** There is \$500 in the PTSA budget available to send representatives to this summer's Florida PTA convention. Please email Shirley Fregly by Wednesday, May 11, 2016 if you are interested in attending the convention, if you can pay for your trip, and if you are willing to share a room. The board discussed inviting a teacher to attend the convention and suggested that Shirley ask Ms. Olver or Ms. Antony, depending on who is available.

E. **School T-Shirts:** Claudia Vega, Andrea Berteit and Karen Schofield offered to assist Karen Gillette with creating a new school t-shirt design and to provide cost estimates before Wednesday, May 11, 2016. The PTSA will be selling t-shirts that represent the whole school.

Committee Chair Reports

- A. **Membership banner:** Karen Schofield brought a sample banner that the PTSA could use for school events. The board provided input on the banner design.
- B. **Technical Support / Website and Domain:** Reza has set up the domain so that it will automatically renew for the PTSA. Since Reza Nabi will be moving soon, he informed the board how to proceed with keeping the donor recognition on the Media Center plaque up-to-date. Mary Benedict will follow through with the remaining donations.

Discussion Topics

The board discussed Eastside High School's enforcement of the School Board's dress code policy and how the PTSA could discuss this topic with the school's administration. The outgoing and incoming PTSA Presidents would like to include this topic when they meet with Mr. Charbonnet.

Shirley Fregly adjourned the meeting at 11:10 am.