

**EASTSIDE HIGH SCHOOL PTSA  
EXECUTIVE BOARD MEETING  
April 6, 2016**

**Call to Order**

The executive board meeting was held in Hollinger Hall at Eastside High School on Wednesday April 6, 2016. The president, Shirley Fregly, called the meeting to order at 8:05am. The secretary was present.

**Attendance**

Shirley Fregly, Nicole Kim, Janis Acosta, Karen Gillette, Jeff Charbonnet, Mary Benedict, Claudia Vega, Andrea Berteit, Karen Schofield, Cindy Naranjo, Ching Zhou

A quorum was established.

**Approval of Minutes**

Janis Acosta made a ***motion*** to approve the meeting minutes from March 2, 2016. The motion was seconded and passed unanimously.

**Principal's Report**

1. Review of College Preparation seminar with Bob Levine
2. Fine arts – Music assessments rated Superior; Thespians rated Superior
3. Amir Helmy – won of Best of Show at State Science Fair
4. Girls and Boys Tennis won District, boys won first district
5. Testing going on through remainder of year
6. Herff Jones representative providing breakfast for teachers during Teacher Appreciation Week

**President's Report**

The president, Shirley Fregly, reported on the following items:

1. Media Center fundraising efforts – fundraising letters sent to alumni - \$750 received towards Media Center; possibly asking Cinematography to produce video to promote Media Center improvements.

**Treasurer's Report**

**A. Current budget**

The summary of the budgets is shown below:

Total Income to April 2016 =	\$21,297.79
Total Expenses to April 1, 2016 =	\$ 5,609.51
Total to be spent to June 30, 2016 =	\$15,514.01 (*)
Total Expenses	\$21,123.52
Balance expected at end-of-year	\$ 174.27

(\*) The account of Mini Grants was reduced from \$4,000.00 to \$2,379.95. The committee from Fund&Find reduced the amount needed. With this reduction the expected balance at the end of the year will be \$147.27.

Media center has collected to date - \$8,467.57

Below is the summary of the accounts with funds to be spent in the remaining of the school year:

Membership Advertising	\$ 250.00
T-shirts	\$1,000.00
Student Support	\$ 500.00
Parent Outreach	\$ 150.00
Test Prep for Diploma	\$ 700.00
Reflections Art program	\$ 100.11
Campus Beautification	\$ 364.62
Teacher/Staff Appreciation	\$2,363.78
Faculty/staff breakfast & worknights	\$1,258.42
Summer Expenditures	\$ 150.00
Website	\$ 20.00
Corresponding Secretary	\$ 125.00
Office Supplies	\$ 64.51

B. Discussion of 2016-2017 Budget

1. Next year add a line item for Board member training
2. Consider purchase of professional PTSA banner under Administrative – **Motion** made by Karen Schofield to allocate \$300 from General Fund for professional reusable PTSA banner, seconded and approved unanimously.

Discussion to include training for board members (registration is \$85/person, \$85 hotel). **Motion** made by to increase the line item, General Fund, by \$500 to allocate \$500 for board member training, motion seconded and approved unanimously.

## Committee Reports

### Nominating Committee's Report

1. 2016-2017 Board Nominees
  - a. Slate for 2016-2017
    - i. Mary Benedict – President
    - ii. Karen Gillette – Corresponding Secretary
    - iii. Karen Schofield – VP Membership
    - iv. Andrea Berteit – Treasurer
    - v. Nicole Kim – Recording Secretary
    - vi. Still need Volunteer Coordinator
  - b. Each leadership position provide Position Description to Shirley via template
  - c. Vote on nominees to be presented at 4/28/2016 6:15pm General Meeting
    - i. **Motion** made by Nicole Kim to accept slate to presented at General Meeting, seconded and approved.
2. Confirmation of Committee Chairs
  - a. Advocacy – Andrea Berteit
  - b. Reflections Program – Jessie Wang
  - c. Technical Support / Website and Domains – Reza Nabi

**Beautification Day**

April 30<sup>th</sup> 9-12pm

Meeting was adjourned by Shirley Fregly at 9:40am.