

## EASTSIDE HIGH SCHOOL PTSA BOARD MEETING

March 29, 2012, 9:00 A.M. – 10:00 A.M.

1. Welcome and self-introductions
2. Secretary - Minutes of February 28, 2012 meeting
3. Report items (with corresponding action items as needed)
  - a. Principal's report
  - b. Student Liaisons' reports
  - c. President's report
    - i. Status of April 23, 2012, 7:00 p.m. General Membership (elections) meeting and program
  - d. Vice President - Leadership's report
  - e. Vice President – Membership report
  - f. Vice President – Volunteer Coordinator's report
    - i. Status of Teachers/Staff/Administrators appreciation activities
  - g. Treasurer's report
    - i. Deadline for submitting reimbursement receipts: June 6, 2012
  - h. Nominations Committee report
    - i. Transition planning to 2012-2013 Board
  - i. Committee reports
    - i. Website
    - ii. Directory
    - iii. Grant Fund
    - iv. Staff Appreciation
    - v. Beautification Day – March 24, 2012 report
    - vi. Teacher Work Night – date and status
    - vii. Food 4 Kids
    - viii. IB Liaison
    - ix. Culinary Arts Liaison
    - x. Major Programs Liaison
    - xi. ESE Liaison

4. Old business
5. New business
6. Next meeting
7. Adjourn

**Eastside High School  
PTSA Executive Board Meeting Minutes  
Tuesday, February 28, 2012**

**Attendance:** Eileen Sayeski, Sue Berg, Anne Banks, Jeff Charbonnet, Beth Newsom, Allison Cunningham, Rosemary Bakker and Janis Acosta

1. **Call to Order:** Eileen Sayeski called the meeting to order at 12:25 pm.
2. **Adoption of Minutes:** Sue Berg moved to adopt the minutes of the January 17, 2012 EHS PTSA Executive Board meeting and the January 25, 2012 EHS PTSA General Membership meeting minutes. Rosemary Bakker seconded the motion and the motion passed unanimously.
3. **Principal's Report:** Mr. Charbonnet reported that the Culinary Program won first place in a state competition. Hospitality Management is going to the National Championship. Eastside's Chamber Singers received all "Superiors" at their recent assessment and will participate in an International Fair. Eastside hosted a Lacrosse Tournament this past weekend. FCAT writing is today and FCAT reading and math will take place after the spring break.
4. **Fair Share – School/Student Support:** In an effort to award PTSA scholarships, Mr. Charbonnet asked Eastside's spring coaches to share with him how many students on their team qualify for free and reduced lunch and have participated in their team's fundraising efforts. Mr. Charbonnet received the below information. Since there is \$735 available for awarding scholarships, the Board concurred to award each student \$36.

Boys Lacrosse: 7 players (\$252)

Girls Lacrosse: 2 players (\$72)

Baseball: 7 players (\$252)

Softball: 4 players (\$144)

5. **Vice President's Report:** Eileen noted that no student representatives were present at the meeting today. Eileen discussed the spring PTSA membership drive for incoming 9<sup>th</sup> grade families. The board concurred to set up a membership table at the 9<sup>th</sup> grade spring orientation with membership forms. Follow-up donation request letters were suggested in the fall for those families who join the PTSA in the spring. Mr. Charbonnet invited the PTSA to be included on the 9<sup>th</sup> grade spring orientation agenda.

6. **Membership Report:** Rosemary is updating the PTSA membership form. Rosemary Bakker reported the following:

Breakdown by grade:

PTSA Members with one child at EHS

12<sup>th</sup> - 12

11<sup>th</sup> - 16

10<sup>th</sup> - 22

9<sup>th</sup> - 40

*Total 90*

PTSA Members with more than one child at EHS

12<sup>th</sup> + 9<sup>th</sup> - 6 families

9<sup>th</sup> + 9<sup>th</sup> - 2 families

11<sup>th</sup> + 9<sup>th</sup> - 4 families

12<sup>th</sup> + 10<sup>th</sup> - 3 families

12<sup>th</sup> + 11<sup>th</sup> - 1 family

11<sup>th</sup> + 10<sup>th</sup> + 9<sup>th</sup> - 1 family

*Total 17*

*Faculty and Staff - Total 14*

**GRAND TOTAL: 121 PTSA MEMBERS**

7. **Volunteer Coordinators' Report:** Beth Newsom and Sue Berg thanked everyone for their volunteer efforts at Eastside. Since it is Volunteer Appreciation month, Beth and Sue provided the board with a delicious table of desserts to enjoy at the meeting. Thank you, Beth and Sue!
8. **Treasurer's Report:** Anne Banks reported that the PTSA has paid for all memberships to the Florida PTA. The PTSA's total income is \$10,805 and its total expenses is \$3,615.87. The PTSA's balance as of January 10, 2012 is \$7,189.13. (The actual bank account balance is \$14,373.93 because it includes the IB banquet funds.)

**\*Important:** The last day to submit reimbursements to the PTSA is June 6, 2012 (last day of school). An original receipt must be provided for all reimbursements.

9. **Directory:** Tomiko Kutyna was not able to attend today's meeting, so she reported via email that "the PayPal link is up and running on the PTSA membership page and the IB student directory was distributed in January."

10. **Grant Fund:** Angela Miney was not able to attend today's meeting, but reported via e-mail that "the grant fund made its second set of awards for the year. Once again we had a good number of requests and awarded \$981. We tried to help faculty who had not applied in the past and projects that would serve a good number of people. You will be happy to hear that we had several applications from faculty in the major program so the word is getting out."
11. **Teacher and Staff Appreciation:** Efforts will begin soon to prepare for the week.
12. **Beautification Day:** The next Eastside Beautification Day is scheduled for **Saturday, March 24 at 9:00 am**. There is \$144 available in the PTSA budget to assist with Beautification Day.
13. **Teacher Work Night:** The next teacher work night is in March.

**Next meeting: Thursday, March 29, 2012** in Eastside's Hollinger Hall (first floor, building 15) at **9:00 am**. Eileen suggested that the Board try different times to see what works best for attendance at the meetings. The members present concurred to try 9:00 am for the next meeting.

Meeting adjourned at 1:25 pm