

## EASTSIDE HIGH SCHOOL PTSA BOARD MEETING

February 28, 2012, 12:20 P.M. – 1:20 P.M.

1. Welcome and self-introductions
2. Secretary - Minutes of January 17, 2012 meeting
3. Report items (with corresponding action items as needed)
  - a. Principal's report
    - i. Spring sports teams – Fair Share scholarship allocations
  - b. Student Liaisons' reports
  - c. President's report
  - d. Vice President - Leadership's report
  - e. Vice President – Membership's report
  - f. Vice President – Volunteer Coordinator's report
  - g. Treasurer's report
  - h. Committee reports
    - i. Website
    - ii. Directory
    - iii. Grant Fund
    - iv. Staff Appreciation
    - v. Beautification Day
    - vi. Teacher Work Night
    - vii. Food 4 Kids
    - viii. IB Liaison
    - ix. Culinary Arts Liaison
    - x. Major Programs Liaison
    - xi. ESE Liaison
4. Old business
5. New business
6. Next meeting
7. Adjourn

**Eastside High School**  
**PTSA Executive Board Meeting Minutes**  
**Tuesday, January 17, 2012**

**Attendance:** Eileen Sayeski, Sue Berg, Anne Banks, Jeff Charbonnet, Tomiko Kutyna, Beth Newsom, Allison Cunningham and Janis Acosta

1. **Call to Order:** Eileen Sayeski called the meeting to order at 12:20 pm and welcomed everyone. Eileen informed board members that Phil Kabler was not able to make the meeting due to a family emergency.
2. **Adoption of Minutes:** Anne Banks moved to adopt the minutes of the December 2, 2011 EHS PTSA Executive Board meeting. Beth Newsom seconded the motion and the motion passed unanimously.
3. **Principal's Report:** Mr. Charbonnet reported that there will be a PTSA General Membership Meeting and Program on Wednesday, January 25, 2012 at 7:00 pm in the Media Center. Deputy Cooper will present an internet safety program. First semester Report Cards will go home on February 2, 2012. The next Spring Beautification Day is Saturday, March 24, 2012 from 9 am to noon. Mr. Charbonnet was proud to announce that Eastside senior and student body president, Jennifer Kizza was selected the Keeper of the Dream by the MLK Commission. Jennifer was also featured in Saturday's Gainesville Sun. Eastside's Boys Swimming and Diving Team won the state Academic Team Championship which is awarded to the team with the highest team GPA in the state. Girls Cross Country Team and the Girls Swimming and Diving Teams were awarded second in the state for this award. The IB Pinning Ceremony is this Thursday, January 19, beginning at 1:15 in the auditorium.
4. **General Membership Meeting:** Sue Berg and Beth Newsom agreed to run the January 25, 2012 PTSA general membership meeting. Eileen assured them that they will receive a script with the meeting information. Agenda items include: Speaker, Deputy Cooper; Budget Item to add a line item to the budget in order to collect membership dues this spring to be used next school year; and to approve a nominating committee. Beth Newsom, Janis Acosta and Sue Berg agreed to serve on the nominating committee. A volunteer sheet will be posted at the meeting to seek volunteers for the 2012 – 2013 school year.
5. **Budget Discussion:** Sue Berg asked when the PTSA Board will be discussing the budget for next the school year. Eileen explained that the budget process will begin in the spring, in conjunction with PTSA planning for the next school year. PTSA budgets are approved by the general membership in the fall. Sue is concerned about having enough funds next year to continue the current level of faculty breakfasts, teacher work night meals and teacher & staff appreciation. The board discussed possible funding sources and fundraising possibilities that can be discussed further during the spring planning meetings. The Board is very thankful for the parent and business donations received this year because they have been the PTSA's main funding source.

6. **Vice President's Report:** Eileen Sayeski reported that she attended the January 12, 2012 Alachua County Council of PTAs (ACCPTA) meeting. The Council is trying to get going again. Tom Barnes has taken the lead to get the ACCPTA up and running. Two Florida PTA representatives were present at the meeting, plus PTA representatives from Chiles and Finley. Eileen represented Eastside and Kanapaha at the meeting. Discussion at the ACCPTA meeting included deciding not to hold monthly ACCPTA meetings, but rather hold meetings when information for the local units is available. Tom Barnes had sent an e-mail survey to local PTA leaders and the results suggested that the ACCPTA work on networking with local PTAs, leadership training and programs help.
7. **Membership Report:** Rosemary Bakker was not able to attend today's meeting, but she e-mailed the following membership update to the board:

Breakdown by grade -- PTSA Members with one child at EHS

12<sup>th</sup> - 11

11<sup>th</sup> - 16

10<sup>th</sup> - 21

9<sup>th</sup> - 40

*Total 88*

PTSA Members with more than one child at EHS

12<sup>th</sup> + 9<sup>th</sup> - 5 families

9<sup>th</sup> + 9<sup>th</sup> - 2 families

11<sup>th</sup> + 9<sup>th</sup> - 4 families

12<sup>th</sup> + 10<sup>th</sup> - 3 families

12<sup>th</sup> + 11<sup>th</sup> - 1 family

11<sup>th</sup> + 10<sup>th</sup> + 9<sup>th</sup> - 1 family

*Total 17*

*Faculty and Staff - Total 13*

**GRAND TOTAL - 118 PTSA MEMBERS**

8. **Volunteer Coordinators' Report:** Beth Newsom reported that February is Volunteer Appreciation month. The school district's Volunteer Appreciation Week is February 13 – 17, 2012. Beth recommended that Eastside celebrate its volunteer appreciation week February 27 – March 2<sup>nd</sup>, and the board concurred.
9. **Treasurer's Report:** Anne Banks reported that the PTSA is now covered by officers' insurance (cost of \$55). Anne has set up Pay Pal (linked to the PTSA bank account) for receiving PTSA donations. She would like to work with Tomiko to post Pay Pal on the PTSA website. Each donation received via Pay Pal is charged 30 cents plus a 2 percent fee. Anne also reported that there were very few expenditures in December and January.
10. **Directory:** Tomiko Kutyna reported that the IB directory is ready, although not all parents have submitted a directory form. The board concurred to send out the directory now since it's already January and the information will help the IB banquet coordinators.

11. **Grant Fund:** Angela Miney was not able to attend today's meeting, but reported via e-mail that the next grant fund deadline is February 10, 2012 and there will be \$1000 to distribute at that time.
12. **Teacher Work Night tonight:** Sue reported that they are all set to provide the teachers with a meal this evening and that they received a generous business donation for the meal.
13. **Food 4 Kids:** Anne contacted Jay regarding the money that the PTSA has available for Food 4 Kids, but Jay is not sure how to spend the money at this time.
14. **Old Business:** Ann questioned the School/Student Support budget line item which currently has \$735 available for student scholarships. Anne volunteered to create a scholarship request form for teachers and coaches to complete when scholarship funding is needed. In the meantime, Mr. Charbonnet offered to send an e-mail to the spring coaches to inform them of this student scholarship opportunity. The deadline to submit requests is the next PTSA Board meeting scheduled for February 28, 2012. The board concurred to award up to \$100 per student scholarship request.

The school newsletter deadline is January 18, 2012 and the newsletter will be sent home with report cards.

15. **New Business:** Mr. Charbonnet was informed by Phil that Law Day is May 1, 2012. Mr. Charbonnet suggested that the PTSA could host Law Day at Eastside and invite the community to a panel discussion in the auditorium.

Anne asked for program ideas for the 9<sup>th</sup> grade class. A 9<sup>th</sup> grade parent meeting is scheduled for February 9, 2012 at 8:00 am in the Hunger Ram. There will be a 20 minute Drivers Education presentation, so time is available to include another speaker.

**Next meeting: Tuesday, February 28, 2012** in Eastside's Hollinger Hall (first floor, building 15) at **12:20 pm**. The meeting time is scheduled during B lunch so that student representatives have an opportunity to attend PTSA meetings.

Meeting adjourned at 1:25 pm